Dealer Name _____

Account # _____ Contact person _____

Address _____

City, State, Zip_____

Phone # _____ Fax #_____

Your Purchase Order # _____

Gene Bliley Stationery

a division of The Chatsworth Collection

The Wedding Book Order Form

12011 Sherman Road
N. Hollywood, CA 91605

(800) 998-0323

Fax (866) 998-5808

Item #	Quantity	Typestyle	Ink Color	Album page #

Please type or print neatly. We will not be responsible for poorly written orders. Please call attention to any unusual names, spellings or spacings. Please underline all letters to be capitalized. Line spacing and sizing will be performed at the discretion of our typesetters unless you provide specific, detailed instructions. Please indicate clearly any special positioning.

Please indicate the type of item:

❑ Announcement / Invitation ❑ Reception Card

❑ Response Card ❑ Informal

_____

_____

_____

_____

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_____

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Envelope Copy:

_____

_____

_____

_____

Please indicate position of copy:

❑ Envelope flaps (return address) ❑ Front of envelopes (response envelopes)

Special Instructions: (for example, drop ship address, etc.)

_____

_____

_____

date order placed

date order needed

Ship Via:

❑ UPS ground ❑ Fedex 2-day

❑ Overnight ❑ Saturday delivery

❑ Other _____

❑ DROP SHIP to address below

❑ Send Proof

❑ Fax to: _____

❑ Mail to: _____

❑ Add Hand-Tied Bow

Style # _____

(not available with every announcement)

❑ Add Pull-Through Ribbon

Style # _____

(not available with every announcement)

❑ Add Response Card Overlay

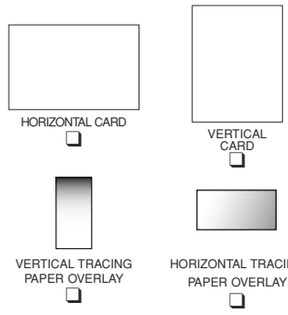
Style # _____

(not available with every response or reception card)

Please indicate position of type by checking the appropriate-boxes and drawing on a diagram below

❑ As on Page #____
❑ Flush Left
❑ Flush Right
❑ Centered
❑ Angle

❑ Top
❑ Bottom
❑ Side
❑ Top Left
❑ Top Right
❑ Bottom Left
❑ Bottom Right



❑ Add Envelope Linings

Style # _____

(not available for every size envelope)

For office use only:

s.o.#:_____

tps: _____

papp: _____

ptd: _____

hw: _____