

Dealer Name \_\_\_\_\_

Account # \_\_\_\_\_ Contact person \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Your Purchase Order # \_\_\_\_\_ Order date \_\_\_\_\_

# Gene Bliley Stationery

a division of The Chatsworth Collection

## The Stationery Book Order Form

12011 Sherman Road

North Hollywood, California 91605

Phone 800-998-0323 • Fax 866-998-5808

date order needed

Page # \_\_\_\_\_ of \_\_\_\_\_

Item #	Quantity	Typestyle	Ink Color	Album page #

Please type or print neatly. We will not be responsible for poorly written orders. Please call attention to any unusual names, spellings or spacings. Please underline all letters to be capitalized.

Line spacing will be performed at the discretion of our typesetter. In The Stationery Book only, typestyles will be set in the same size as shown on the typestyle pages unless clearly specified below.

### SHEET OR CARD COPY:

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### ENVELOPE COPY:

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Please indicate position of copy (an extra charge may apply – please see instruction page):

Flaps  OR  Front, left of envelopes 

### SPECIAL INSTRUCTIONS:

(for example, drop ship address, etc.)

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### SHIP VIA:

- Ground Service    3-day Air    2-day Air  
 Overnight    Saturday delivery  
 Other \_\_\_\_\_  
 DROP SHIP to Customer (address below)

### ADD PLAIN SECOND SHEETS

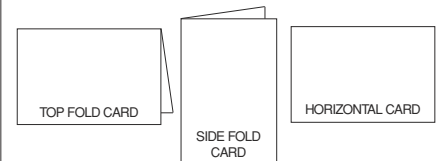
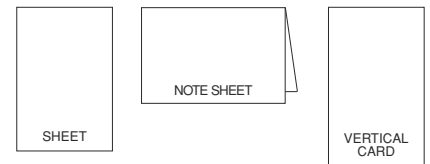
Quantity \_\_\_\_\_  
(in sets of 50 sheets only)

### ADD ORNAMENT

Style \_\_\_\_\_  
Indicate position on diagram below.

Please indicate position of type on cards or sheets by checking the appropriate box(es) and drawing on a diagram below. If no boxes are checked we will print type centered at top or centered in the center of a foldover card or notesheet.

- Centered    Flush Left    Flush Right
- Top Center  
 Center Center  
 Top Left  
 Top Right  
 Bottom Center  
 Bottom Left  
 Bottom Right



### ADD ENVELOPE LININGS

Color \_\_\_\_\_  
(not available for gift card envelopes)

- We need more order forms for  
The Stationery Book
- We need more pre-addressed return envelopes  
addressed to The Chatsworth Collection