Dealer Name _____

Account # _____ Contact person _____

Address _____

City, State, Zip_____

Phone # _____ Fax #_____

Your Purchase Order # _____

Gene Bliley Stationery

a division of The Chatsworth Collection

"Let's Celebrate!" Album Order Form

12011 Sherman Road
North Hollywood, CA 91605
(800) 998-0323
Fax (866) 998-5808

Item #	Quantity	Typestyle	Ink Color	Album page #

Please type or print neatly. We will not be responsible for poorly written orders. Please call attention to any unusual names, spellings or spacings. Please underline all letters to be capitalized. Line spacing and sizing will be performed at the discretion of our typesetters unless you provide specific, detailed instructions. Please indicate clearly any special positioning.

Please indicate the type of item:

❑ Announcement / Invitation ❑ Reception Card

❑ Response Card ❑ Informal

_____

_____

_____

_____

_____

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_____

_____

_____

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_____

Envelope Copy:

_____

_____

_____

_____

Please indicate position of copy:

❑ Envelope flaps (return address) ❑ Front of envelopes (response envelopes)

Special Instructions: (for example, drop ship address, etc.)

_____

_____

_____

date order placed

date order needed

Ship Via:

❑ Ground Service ❑ 3-Day Service

❑ 2-Day Air

❑ Overnight ❑ Saturday delivery

❑ Other _____

❑ DROP SHIP to address below

❑ Send Proof

❑ Fax to: _____

❑ Mail to: _____

❑ Add Die Cut, Rectangle, Square or Diamond

Style # _____

Copy for Rectangle, Square or Diamond:

_____

_____

_____

_____

Sorry, we are unable to print on Die Cuts

❑ Add Motif

Style # _____

❑ Add Ribbon

Style # _____

Available ONLY with certain items.
Please see the Instruction Page (page ii) for details.

Please indicate position of type by checking the appropriate boxes and drawing on a diagram below

❑ As on Page #____
❑ Flush Left
❑ Flush Right
❑ Centered
❑ Angle

❑ Top
❑ Bottom
❑ Side
❑ Top Left
❑ Top Right
❑ Bottom Left
❑ Bottom Right

HORIZONTAL CARD ❑

VERTICAL CARD ❑

❑ Add Envelope Linings

Style # _____

❑ We need more "*Let's Celebrate!*" Album order forms

❑ We need more pre-addressed Gene Bliley Stationery return envelopes